

# Sign Building Permit

City of Osceola  
303 West Hale  
P.O. Box 443  
Osceola, Arkansas 72370  
Ph. (870) 563-5245  
Fax (870) 563-5195



## Office Use Only:

Permit Number \_\_\_\_\_ Zone \_\_\_\_\_ Fee \$ \_\_\_\_\_

### PROPERTY INFORMATION:

Property Address: \_\_\_\_\_

Legal Description: Lot Number: \_\_\_\_\_ Block: \_\_\_\_\_ Addition: \_\_\_\_\_

### SIGN INFORMATION:

Total Sq. Ft.: \_\_\_\_\_ Scale drawing of sign.: \_\_\_\_\_

Lighting and construction design : \_\_\_\_\_

Setbacks: Front: \_\_\_\_\_ Back: \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_

Construction Value: \_\_\_\_\_

### OWNER INFORMATION:

Owner Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

### CONTRACTOR INFORMATION:

Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### TYPE OF WORK:

☐ New Sign

☐ Addition

☐ Remodel

☐ Accessory

Description of Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUIRED MINIMUM PROPERTY LINE SET-BACKS FOR RESIDENTIAL APPLICATIONS**

**Variances from set-backs must be preapproved by the planning commission.**

**For required Commercial set-backs, see zoning code.**

ZONE	R-1	R-2	R-3
Front	30'	25'	25'
Rear	25'	20'	20'
Side	12'	10'	7'

Separate permits are required for plumbing, electrical and mechanical. This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

**I UNDERSTAND THAT SIDEWALKS ARE A REQUIREMENT OF OSCEOLA CITY ORDINANCE NUMBER 1992-661 AND THAT I MUST ABIDE BY LOCAL, STATE AND FEDERAL REGULATIONS AND CODES PERTAINING TO THE ABOVE LISTED CONSTRUCTION.**

Signature of Owner or Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

**Building Permit Fee: \$7.00 basic fee plus \$0.03 per square foot of building space**